



**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref. No. GIET/Exam/2025/1794

Date: - 30/12/2025

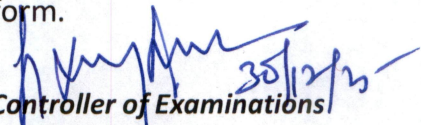
**NOTICE**

This is for information of all the students of the following Programme of GIET University, passed out in the academic year 2024 – 2025 that those who have not taken their Degree / Provisional Certificate & Grade Sheets are required to apply for the same by submitting the prescribed application form along with photo copy of the Clearance form before **31.03.2026**. After that a **PRESERVATION FEES of Rs. 500** per year will be charged.

<u>Sl. No</u>	<u>Name of the Course</u>	<u>Batch</u>
1.	B. Sc (Ag)	2020 – 2024.
2.	B. Tech	2020 – 2024.
3.	M.Tech	2022 – 2024.
4.	B.B. A	2021 – 2024
5.	B.C. A	2022 – 2024.
6.	M.Sc	2022 – 2024.
7.	M.B. A	2022 – 2024,
8.	M.C. A	2022 – 2024

Note that on fulfilling the University's clearance requirement and on request, the original Provisional Certificate & Grade Sheets will be sent to you by speed post on payment of Rs.500/- (Rupees Five Hundred only).

Those who wish to receive the certificates through post are required to send a request to [examcell@giet.edu](mailto:examcell@giet.edu) by attaching clearance form.

  
30/12/25  
Controller of Examinations  
GIET University

**Memo No:** 1795 (20)

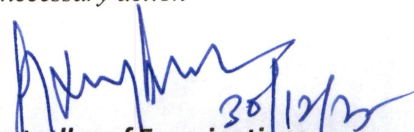
**Date:** 30.12.2025

Copy to: Vice- Chancellor/ Registrar for information.

All Deans/All HoDs/ All coordinator for information and necessary action

Account Section for information and necessary action

GIETU Website/Notice Board.

  
30/12/25  
Controller of Examinations  
GIET University