

Minutes of the Meeting of the Board of Management of GIET University Gunupur was held at conference hall on 08.04.2022 at 11.00A.M.

The following Members were present:

MEMBERS PRESENT

Sl No	Name/Designation	
1	Vice Chancellor ,Ex-officio Chairman	Chairman
2	Dr. N. V. J. Rao, Registrar, Ex-officio Secretary	Secretary
3	Sri. Sanat Kumar Patnaik, CA	Finance Officer
4	Dr. Satya Prakash Panda, President	Member
5	Dr. Chandra Dhvaj. Panda, Vice President	Member
6	Principal/Dean, School of Engineering	Member
7	Dean, School of Sciences	Member
8	Dean, School of Management Studies	Member
9	Dean Academics	Member
10	Dean R&D	Member

Vice Chancellor, GIET University presided over the meeting.

1. Minutes of the last meeting were read and confirmed.
2. Dr. C.D Panda, Vice-President placed before the Board that the Renewal recognition letter received from DSIR, New Delhi from 01.4.22 to 31.03.2025 . All the members giving their heartfelt gratitude to the Authority of Scientific and Industrial Research Organization (SIRO) for the Renewal recognition to GIET University, Gunupur.
3. Vice President apprised the Board of Management that letter issued from Addl. DMET(O) for compliance of deficiency pointed out in the online application. He explained that, earlier a decision was taken to open B.Sc Nursing course under the school of Nursing from the academic session 2022-23. Accordingly, it has applied permission for B.Sc Nursing courses with an intake of 60 seats through online portal of DMET, Odisha on 11.6.2021. Prior to this a consent letter was obtained from CDM & PHO, Rayagada for clinical/practical training under SDH, Gunupur, if the approval obtained from Indian Nursing Council & Govt. of Odisha.

In order to obtain NOC for opening of B.Sc Nursing course with an intake of 60 seats , we have to comply the deficiencies pointed out in the letter no ONMRC-NTI(New)-43/2020 457, Bhubaneswar Dated 07.04.2022 and submit with all documentary proof with in 14 days.



Deficiencies pointed out in the letter from Addl.DMET(O) & Chairman ONMRC no ONMRC-NTI(New)-43/2020 457,Bhubaneswar Dated 07.04.2022

- a. RENT AGR
- b. BLD COMPL Certificate
- c. Building Plan
- d. Fire Certificate
- e. Pollution Certificate
- f. AFF of Hospital
- g. Parent Hospital
- h. Library Books
- i. Inspection Fees.

He further informed that steps should be taken immediately to procure the following before the inspection.

1. Purchase of Books
2. Providing infrastructural facilities for Laboratories, Library, Administrative, academics space & furniture.
3. Four wheeler for proposed school of Nursing.
4. Ambulance facilities
5. Transport facilities (Bus facility to carry student and staff of proposed school of nursing)

After a prolonged discussion it was resolved that

the compliance Report rectifying the pointed out shall be prepared and submitted within 14 days of receipt of this letter No ONMRC-NTI(New)-43/2020 457, Bhubaneswar Dated 07.04.2022.

Further resolved that

the space required for running of B.Sc Nursing shall be utilized from the 1st and 2nd floor of Mechanical Engg. Building including the auditorium.

Further resolved that

the Registrar is hereby requested to submit the compliance report with all necessary supported documents as enumerated in the letter of Addl.DMET Dated 07.4.2022.

4. Regarding purchase of book for B.Sc Nursing course, Dean, School of Engg. & Tech. and Dean, School of Sciences informed the Board that some of the books related to Micro biology, Biochem, Computer science, Sociology etc are available in the central library which can be transferred to proposed School of Nursing during the inspection. Rest of the books as per curriculum can be purchased from different book publishers.

After a short discussion it was resolved that



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Handwritten signature: N. G. Das

the books available in the central library such as Micro biology, Biochem, Computer Science, Sociology etc as per curriculum of B.Sc Nursing be transferred to Proposed School of Nursing and rest of the books be purchased from different book publishers as per norms of Indian Nursing Council(INC).

Further resolved that Vice President be and is here by authorized to purchase library books, lab equipment, furniture & fixtures etc as required for running of B.Sc Nursing course as per INC norms.

Dr S.P Panda, President informed the Board of Management that, for smooth & effective management of B.Sc Nursing course, the following vehicles which are partially utilized by GIET University may be spared for students & staff of proposed B.Sc Nursing course.

- a. Bolero Bearing Regd. No OD33Y6888
- b. Ambulance bearing Regd. No OD33U3668
- c. Bus bearing Regd No OD18H9864 (to carry staff and students of proposed School of Nursing (B.Sc Nursing))

After a lengthy discussion it was resolved that the following vehicles as suggested by Dr.S.P.Panda, President, be transferred to the proposed school of Nursing (B.Sc Nursing).

- a. Bolero Bearing Regd. No OD33Y6888
- b. Ambulance bearing Regd. No OD33U3668
- c. Bus bearing Regd No OD18H9864 (to carry staff and students of proposed School of Nursing (B.Sc Nursing))

5. Vice Chancellor informed the Board of Management that in view of changing trends in the present Job markets, it is high time to revise the course structure at par with the market requirement, for which Board of Studies meeting for different schools should be conducted during the month of May either physically or virtually.

After a short discussion it was resolved that

Vice Chancellor & Registrar are hereby authorized to advise Deans & HODs of all schools to conduct BOS meeting physically or virtually and revise the syllabus keeping in view of changing trends in latest market condition.

Further resolved that

BOS meeting should be conducted during the month of May and the proceedings should be submitted to the Dean, Academics to call for Academic Council meetings for its approval along with other transactions in the month of July.

6. Registrar informed the Board of Management that it is high time to strengthen our ERP system to make everything transparent and known to all the authorities of the University. He had discussed with our Ex faculty from CSE Department, who is now working with software Industry and has agreed to prepare customized ERP as per our requirement with lesser cost. He has also assured to support us whenever there is any need of changes or problem.



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After a long deliberation, it was resolved that

the proposal submitted by the Registrar for preparation of customized ERP with the support of ex faculty is hereby approved.

He is further instructed to upgrade the progress of work to the Board of Management from time to time.

7. Dean, Academics informed the Board of Management that the improst money for Dean, School of Engineering and Technology is earlier fixed at Rs. 1 lakh may be increased to Rs.5 Lakhs in view of upcoming NBA inspection.
8. He further informed that a separate Bank Account may be open in the name of Controller of Examinations to be operated single or jointly to maintain 100% confidence in all examination matters as per UGC norms.

After a short discussion, it was resolved that the following suggestions made by Dean, Academics is hereby approved.

- I. Improst money for Dean, SOET from Rs. 1 lakh to Rs.5 Lakhs is hereby approved.
 - II. Opening of separate Bank Account in the name of Controller of Examinations, GIET University, Gunupur to be operated single or Jointly is here by approved.
9. Dean(SOET) placed before the Board the following points for approval
- A. In view of upcoming AICTE approval for the session 2022-23, it is suggested that we may apply for Extension of approval without changing the course structure and also extended approval for 3 or 5 years as per AICTE norms.
 - B. NBA inspection for ECE,EEE,BIOTECH(for one day)is tentatively fixed in the month of May for which steps are being taken to face the inspection.
 - C. Subscription of web of science journal paying the requisite amount has been obtained and inform to all concerned to enhance all research activities.
 - a. After a short discussion, it was resolved that the proposal submitted by Dean(SOET) for submission of proposal to AICTE for Extension of Approval & Extended Approval for the academic session 2022-23 is hereby approval.

Further all members have expressed their utmost satisfaction for

1. Subscription of web of Science to enrich the research activities in the university.
2. For steps taken to face NBA inspection for one day ECE,EEE,BIOTECH during the month of May.

As there was no other agenda, the meeting was ended with a vote of thanks to the Chair.



Goutam Ghosh
Vice-Chancellor
GIET University
Gunupur