

**Minutes of the 3<sup>rd</sup> Meeting of Board of Governors of GIET University, Gunupur was held at conference Hall on 23.02.2019 at 04.00 P.M.**

The following Board of Governors were present vide Sub Section (1) of (a) (b)(c)(d)(e)(f) (g) (h) (i) of Section 22 of Chapter-IV of GIET University Act-2018 (Odisha Act 23 of 2018)

(a)	The President	Dr. Satya Prakash Panda, Chairman, Vidya Bharati Educational Trust, Gunupur. Former Professor, Educationist, Social Worker, Gunupur
(b)	The Vice-President	Dr.Chandra Dhvaj Panda, Secretary, Vidya Bharati Educational Trust, Gunupur. Educationist, Social Worker, Gunupur
(c)	The Vice-Chancellor	Member
(d)	Three Persons nominated by the Trust who shall be eminent educationist	1. Smt. Pratima Panda 2. Smt. Basanta Manjari Panda 3. Dr. Jagadish Panda
(e)	Two experts nominated by the State Government;	
(f)	One member of the Odisha Legislative Assembly nominated by the Speaker in consultation with the leader of the House and the leader of opposition;	
(g)	The Secretary to Government, Skill Development and Technical Education Department who shall be the member <i>ex officio</i> ;	
(h)	Two Deans of the University by rotation, to be nominated by the President in consultation with the Vice-President;	1. Dean, School of Engineering & Technology 2. Dean, School of Sciences
(i)	One expert of Finance to be nominated by the President in consultation with the Vice-President;	Mr. Sanat Patnaik C.A, Bhubaneswar
(j)	Registrar of the University	Dr. N. V. J. Rao ,Registrar

Dr. S.P.Panda presided over the meeting

1. The minutes of previous meeting were read and confirmed.
2. Vice Chancellor apprised the Board of Governors that the resolution made by Trustees of Vidya Bharati Educational Trust, Gunupur on 2.2.2019 for integration of courses running under Gandhi Institute of Biological Science, Gunupur, affiliated to Berhampur University was placed for discussion . In fact the GIET University Act 2018 passed by Odisha Legislative Assembly under section (3) (a)(b) of Section 4 denotes that

“(3) Not with standing anything contained in the BPUT Act-2002 and the Odisha University Act-1989 and the statute made there under for the BPUT and the Berhampur University,-

(a) the College shall, with effect from the appointed date, cease to be affiliated from the BPUT and from the Berhampur University and shall stand transferred to the University

(b) All schools of studies or programmes of studies or courses of studies, by whatever name called, existing in the college prior to the appointed date shall be integrated into the University;

Resolved that



The Resolutions made by the Board of Management of GIET University, Gunupur for integration of the courses running under Gandhi Institute of Biological Science, Gunupur, affiliated to Berhampur University into the fold of GIET University, Odisha in view of the GIET University Act 2018 passed by Odisha Legislative Assembly under Sub-Section 3 (a) (b) of section 4 act to save the career of the students is hereby ratified.

Further Resolved that

The Registrar of GIET University, Gunupur be and is hereby advised to request the Commission-cum-Secretary, Dept. of Higher Education, Govt. of Odisha along with all resolutions for integration of the courses running under Gandhi Institute Biological Sciences, Gunupur affiliated to Berhampur University into the fold of GIET University, Odisha in view of the GIET University Act 2018 passed by Odisha Legislative Assembly under Sub-Section 3 (a) (b) of section 4 Act for necessary approval.

3. Vice President brought to the notice of the members that as a social responsibility, we have to support the merit & financially backward students by giving them some fees concession. He further suggested that this facility may be given to the students of this reason to start with. We may think of coverage of other areas in the later stage. After a short discussion it was resolved that the suggestion made by the Vice President for fees concession to the merit & economic back ward students of the Nation is hereby be approved.

Further Resolved that the Registrar of the University is requested to provide the details of such students for consideration of finance committee in the Academic Year 2019-20.

4. Registrar brought to the notice of the Board of Governors, that inclusion of GIET University in UGC Private University list vide F. No 8-1/2019(CPP-I/PU) dated 5.2.2019 After a short discussion, all the member have expressed their heartfelt gratitude for inclusion of GIET University in UGC Private University list.

5. Vice President placed before Board of Governors that the following committees are constituted as per UGC Norms with duties and functions.

Sl No	Name of the Committee	Sl No	Name of the Committee
1	Women and Gender Development Cell (WGDC)	11	Sports Committee
2	Internal Complaints Committee	12	Transport Committee
3	Anti-Ragging Committee	13	Cultural Committee
4	Disciplinary Committee	14	NSS Advisory Committee
5	Students Welfare Committee	15	Central Mess and Canteen
6	Library Committee	16	Alumni Association
7	Research and Development Committee	17	Faculty Club
8	Entrepreneurship Development Cell	18	Campus flash Committee
9	Training & Placement Cell	19	Grievance Redressal Cell
10	Dress Code Committee		

Further informed that there is not a single complain received from any student or staff member towards ragging or any grievance respectively.

After a short discussion, all the members have expressed their utmost satisfaction about the activities of different committees and congratulated the convener & the team members of the committee.

6. Vice Chancellor informed the members that the annual Tech Fest has been planned to organize 23<sup>rd</sup>, 24<sup>th</sup> & 25<sup>th</sup> of February 2019, where steps have been taken to arrange celebrities, Inviting Guest from renowned industries and academic Institutions.

In order to conduct the tech fest, it is planned to spend around 25 lakhs to encourage the students to participate different Technical, Nontechnical events, curricular, co-curricular & extra-curricular activities which needs the financial approval of Board.

After a long deliberation it was resolved that

The proposal submitted by the Vice Chancellor for organizing Annual Tech Fest on 23<sup>rd</sup>, 24<sup>th</sup> & 25<sup>th</sup> of February 2019 is hereby approved.

Further resolved that the expenditure of around 25 lakhs quoted by Vice Chancellor is hereby approved to encourage the students to participate in Technical, Nontechnical events,



curricular, co-curricular & extra curricular activities along with expenditure for celebrities, renowned guests to attend the Tech Fest.

7. President brought to the notice of the Board that in view of declaration of University statute and also keeping in view of the financial condition of University, this is high time to revise the fixed DA with Sixth pay salary to all faculty members as per UGC norms.

He further informed that now DA has been paid to all faculty members with different rates depending upon the performance of the faculty members. But in order to maintain uniform DA rate, it is appropriate to fix the DA @ 85% along with Basic Pay & AGP as per Sixth Pay Commission with effect from 1<sup>st</sup> April 2019

However a consolidated honorarium may be paid to the retired Professors and other faculty members who will be in probation period for one year .

After a prolonged discussion it was resolved that

The DA @ 85%, proposed by the President for all faculty members or Basic Pay with AGP with effect from 1<sup>st</sup> April 2019 is hereby approved.

Further resolved that

A consolidated honorarium may be paid to the retired Professors and the faculty members who will be in probation period as per University norms.

8. Vice President placed before the Board, the regulation framed for Admission, Examination & Ph.D course placed before the Board for perusal & approval.

He further stated that, as per GIET University 50% of the seats for the following courses be filled up through counseling conducted by Govt. of Odisha & Rest 50% of seats shall be filled up at University level. But the candidates should qualify in any of the entrances conducted by State Govt. or central Govt. or GIET University as per eligible criteria fixed by the Govt. of Odisha.

1. B.TECH
2. M.TECH
3. MBA
4. MCA
5. LE Tech

For B.Sc Agriculture courses candidates shall be admitted through entrance exam to be conducted by GIET University with requisite eligible criteria. The admission for rest of the courses shall be carried out basing on the merit of marks & eligible criteria decided by the GIET University.

So far as Ph.D course is concerned , guidelines were prepared as per UGC norms for all courses where PG Departments are available in the GIET University.

All entrance examinations for B.Tech, M.Tech, MBA, MCA, B.Sc (Agriculture) & Ph.D shall be conducted offline by GIET University, full-filling the norms & guidelines of AICTE & UGC.

After a lengthy discussion it was resolved that the admission guidelines prepared in line with Govt. of Odisha & GIET University Act 2018 as envisaged is here by approved.

Further Resolved that

Candidates for admission shall be carried out either through entrance examination of different agencies including GIET University entrance examination or basing on the merit of marks with the eligible criteria as per GIET University Act 2018 as the case may be.

Further Resolved that

The Controller of Examinations and his team are hereby authorized to conduct the entrance examinations of GIET University admissions where ever it is necessary.

Further Resolved that

The guidelines prepared and placed for examination as per GIET University Act is here by approved.

Further Resolved that

The Controller of Examination be and is here by requested to conduct the examination with 100% transference and complete the evaluation process either digitally or manually.

Further Resolved that

The Controller of Examination is also requested to request the member of Board of Studies and other reputed Govt. institutions for question paper setters with 100% confidentiality.

Further Resolved that

The guidelines for admission & research work prepared and placed as per UGC norms is here by approved.



Further Resolved that

Dean academics is hereby requested to take the help of Controller of Examinations to conduct the entrance test exam and complete all the formalities for admission of Ph.D scholars.

9. The Vice Chancellor placed before the Board of Governors, the GIET University 1<sup>st</sup> Statute-2019 as per GIET University Act 2018 (Odisha Act 23 of 2018) under section (1) of section 30 for perusal and approval.

After a prolonged discussion, all the Members have gone through the 1<sup>st</sup> Statutes of GIET University, made some modifications and finally resolved that the 1<sup>st</sup> statute of GIET University Act 2018 (Odisha Act 23 of 2018) be submitted to the state Govt. for its approval at the earliest.

Further Resolved that the Registrar of the GIET University is hereby requested to submit the 1<sup>st</sup> statute of GIET University 2019 with the State Govt.

10. Vice Chancellor placed before the Board of Governors, the Statutes Governing Award of Scholarships and Free ships to Students-2019 for perusal and approval.

He made categorisation the scholarship & free ship to the students, who are meritorious, poor & needy irrespective of caste, creed and religion etc., which will make more visible to the University in all walks of life.

After a long deliberation it was resolved that the Statutes Governing Award of Scholarships and Free ships to Students-2019 placed by the Vice Chancellor is hereby approved.

Further resolved that

The Registrar be & is hereby requested to go through the status of the students case by case and recommend for award of Scholarship and free ship of the students through President/Vice President for approval.

11. Vice Chancellor placed before the Board of Governors, the Strategic Plan of Gandhi Institute of Engineering and Technology University, Odisha, Gunupur (GIET University) for carrying out different activities starting from Vision, Mission, Core Values, Objective etc. in line with Gandhi Institute of Engineering and Technology University, Odisha Act, 2018 (Odisha Act 23 of 2018). He also prepared Strategic Plan, Short term, medium Term and also long term plan from July 2019 to June 2026 for perusal and approval.

After a long discussion, it was resolved that the strategic Plan prepared by Vice Chancellor beginning from Vision and Mission of the University, short term, Medium Term and long term plan from July 2019 to June 2026 in line with the Gandhi Institute of Engineering and Technology University, Odisha Act, 2018 (Odisha Act 23 of 2018) is hereby approved.

Further resolved that

Registrar be and is hereby requested to monitor the strategic plan to be implemented from time to time with the help of Dean Academics, Dean R&Ds, other Deans of Schools and take approval from President and Vice President for initiating the plans from time to time.

12. Vice Chancellor placed before the Board of Governors, the IQAC policy as per UGC norms to monitor all Academic, Administrative & Research activities for perusal and approval.

After a short discussion, it was resolved that the IQAC policy prepared by Vice Chancellor in line with UGC regulation is hereby approved.

Further resolved that

the Registrar is requested to involve all Deans of Schools, Dean Academics, Dean R&D, Controller of Examinations to implement the IQAC policy from time to time.

13. Vice Chancellor placed before the Board of Governors, the action taken report for the Academic year 2019-20 in terms of framing of course curriculum through industry-aligned project, Infrastructure development etc. for information and approval.

After a long deliberation, the Board of Governors has approved the action taken report in the following manner

The Board of Governors reviewed and discussed the attached Action Taken Reports for Academic year 2019-20 from students, alumni, parents, and employers for the academic year 2019. Key initiatives include enhancing the curriculum through industry-aligned projects, improving IT and infrastructural facilities, and strengthening soft skills, professional competencies, and problem-solving abilities. Significant upgrades to the assessment system and the introduction of remedial workshops and sessions were implemented to better address students' academic, social, and technical development needs. Continuous feedback loops and industry



- partnerships have been established to ensure ongoing improvement and relevance. Additionally, the AICTE model curriculum was adopted with 164 credits. Faculty Development Programs (FDPs) were regularly organized to enhance teaching skills and keep faculty updated on the latest pedagogical trends.
14. Registrar informed the Board of Governors that, In order to enrich the R& D activities, It is high time to release some seed money for different R&D activities which will encourage the faculty & student to delivered good result in research.  
After a long deliberation it was resolved that seed money as required be released to those researchers, who have proven records in the past. Vice Chancellor & Registrar are hereby requested to apply their prudent and recommend such type of researchers.
15. Registrar apprised the Board of Governors that as a University, we have to follow the Reservation Policy for admission of students in different courses as per Gandhi Institute of Engineering and Technology University, Odisha Act,2018 (Odisha Act 23 of 2018)  
After a long discussion, it was resolved that the Reservation Policy for admission of students in different courses shall be followed as per Government of Odisha reservation Policy for admission from time to time.  
Further resolved that  
If the seats are lying vacant against the reserved category shall be filled up with the general category students which will make the University financially viable as Gandhi Institute of Engineering and Technology University, Odisha, Gunupur is a self-financing State Private University.  
Further resolved that  
Due care will be taken for filling up of seats with reserved category giving the last date of admission. if any seats fall vacant then only the vacant seats shall be converted into general quota seats.

16. Vice Chancellor placed before the Board of Governors that various Policy like **Consultancy Policies, IPR Policy, R& D Policy, Maintenance Policy, E-Governance Policy, HR Policy, Green Mission Policy** as per guidelines. These policies initiate across various activities of the University in an effective and efficient manner. The main goal is to improve the system of the University by utilizing advanced and innovative technologies. The University has engaged these policies to a wide- ranging application in areas administration, finance and accounts, student admission and support and examination. The details are placed for perusal and approval.

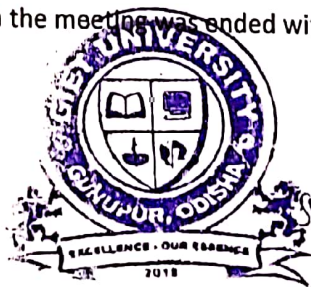
After a prolonged discussion, it was resolved that

The Policies prepared by Vice Chancellor in line with UGC regulation are hereby approved.

Further resolved that

the Registrar is requested to involve all Deans of Schools, Dean Academics, Dean R&D, Controller of Examinations to implement these policies from time to time and upload in the University website for information of all concerned.

As there is no other agenda the meeting was ended with a vote of thanks to the Chair.



*[Signature]*  
President

25.2.19  
President  
GIET UNIVERSITY