

**Minutes of the First Meeting of Board of Governors of GIET University, Gunupur was held at conference Hall on 04.01.2019 at 11.00 A.M.**

The following Board of Governors were present vide Sub Section (1) of (a) (b)(c)(d)(e)(f) (g) (h) (i) of Section 22 of Chapter-IV of GIET University Act-2018 (Odisha Act 23 of 2018)

(a)	The President	Dr. Satya Prakash Panda, Chairman, Vidya Bharati Educational Trust, Gunupur. Former Professor, Educationist, Social Worker, Gunupur
(b)	The Vice-President	Dr.Chandra Dhwaj Panda, Secretary, Vidya Bharati Educational Trust, Gunupur. Educationist, Social Worker, Gunupur
(c)	The Vice-Chancellor	Member
(d)	Three Persons nominated by the Trust who shall be eminent educationist	1. Smt. Pratima Panda 2. Smt. Basanta Manjari Panda 3. Dr. Jagadish Panda
(e)	Two experts nominated by the State Government;	
(f)	One member of the Odisha Legislative Assembly <del>nominated by the Speaker in consultation with the leader of the House and the leader of opposition;</del>	
(g)	The Secretary to Government, Skill Development and Technical Education Department who shall be the member <i>ex officio</i> ;	Ex officio member
(h)	Two Deans of the University by rotation, to be nominated by the President in consultation with the Vice-President;	1. Dean, School of Engineering & Technology 2. Dean, School of Sciences
(i)	One expert of Finance to be nominated by the President in consultation with the Vice-President;	Mr. Sanat Patnaik C.A, Bhubaneswar
(j)	Registrar of the University	Dr. N. V. J. Rao ,Registrar

Dr. S.P.Panda presided over the meeting

At the outset, the President welcomed all the members of Board of Governors of GIET University for its first meeting. Expect the co-operation in different policy decisions for the betterment of the University.

1. President informed the Board of Governors that in order to improve the admission figures the following courses may be applied to AICTE with an intake mentioned against each as new programs under GIET University for B.Tech & M.Tech, MBA & MCA



SL. No.	Level of Course	Name of the Course	Intake Applied
1	UG	AERO SPACE ENGINEERING	60
2	UG	MECHANICAL ENGINEERING	120
3	UG	COMPUTER SCIENCE & ENGINEERING	300
4	UG	COMPUTER SCIENCE & TECHNOLOGY	60
5	UG	ELECTRONICS & COMMUNICATION ENGINEERING	180
6	UG	CIVIL ENGINEERING	60
7	UG	CONSTRUCTION TECHNOLOGY AND MANAGEMENT	60
8	UG	CHEMICAL ENGINEERING	30
9	UG	PETROCHEM AND PETROLEUM REFINERY ENGINEERING	30
10	UG	BIOTECHNOLOGY	30
11	UG	FOOD ENGINEERING AND TECHNOLOGY	30
12	UG	ROBOTICS AND AUTOMATION	60
13	UG	ELECTRICAL ENGINEERING	60
14	UG	AGRICULTURAL ENGINEERING	60
15	UG	ELECTRICAL AND ELECTRONICS ENGINEERING	60
16	UG	ELECTRONICS & COMPUTER SCIENCE	60
17	PG	HEAT POWER AND THERMAL ENGINEERING	18
18	PG	MACHINE DESIGN	18
19	PG	COMPUTER SCIENCE & ENGINEERING	18
20	PG	STRUCTURAL ENGINEERING	18
21	PG	POWER ELECTRONICS ENGINEERING	18
22	PG	ELECTRONICS & COMMUNICATION ENGINEERING	18
23	PG	CHEMICAL ENGINEERING	18
24	PG	BIOTECHNOLOGY	18
25	PG	MANUFACTURING TECHNOLOGY	18
26	PG	MASTER OF COMPUTER APPLICATIONS	60
27	PG	MASTER IN BUSINESS ADMINISTRATION(GENERAL MANAGEMENT)	120

After a short discussion it was resolved that

the proposal submitted by the President for improvement of admission figures hereby approved.



He is requested to take steps for submission of proposal to AICTE for the academic session 2019-20 under GIET University banner for the above programs.

Further Resolved that

The following courses for other schools shall also be commenced from the academic session 2019-20 for which adequate facilities are available.

He further informed the members that

In order to make the following courses financially viable, It is high time to increase the Intake capacity as mentioned against each course to make the different courses self-sustainable.

SI No	Level of Courses	Name of the Courses	Present Intake	Proposed Intake
01	PG	M.Sc Mathematics	30	30
02	PG	M.Sc Biotechnology	60	30
03	PG	M.Sc Life Science	16	32
04	PG	M.Sc Chemistry	16	32
05	PG	M.Sc Physics	16	32
06	PG	M.A in English	-	16
07	UG	B.Sc (Hons) Agriculture	60	180
08	UG	Bachelor of Business Administration (BBA)	60	60

After a long a deliberation, it was resolved that the above mentioned courses with the proposed intake to make the institute financially viable and also self-sustainable of different schools under GIET University is hereby approved.

The President informed the Board of Governors that he has appointed Vice Chancellor in charge as Dr.K.Senthil Kumar, Principal GIET MAIN CAMPUS(AUTONOMOUS),Gunupur, Dr.N.V.Jagannadha Rao, Dean, Administration as Registrar and Sri Sanat Patnaik, Charter Accountant as finance expert of GIET University, Gunupur in consultation with Vice President. He has also nominated Smt Pratima Panda, Smt. B.M Panda & Dr. Jagadish Panda as the Trust nominees in consultation with Vice-President.

- After a short discussion, it was resolved that the action taken by the President in consultation with Vice President for appointment of Vice Chancellor In charge as Dr.K. Senthil Kumar, Principal GIET MAIN CAMPUS(AUTONOMOUS),Gunupur, Registrar as Dr.N.V.Jagannadha Rao, Dean, Administration and Finance Expert as Sri Sanat Patnaik, Charter Accountant is hereby ratified.
- Regarding induction of members in Board of Governors by Govt. of Odisha, Hon'ble Speaker, Odisha Legislative Assembly and the Commissioner-cum-Secretary, Skill Development and Technical Education Dept.,the President is hereby requested to request the concerned authorities for nomination of following members in Board of Governors as per GIET University Act-2018.

(e)	Two experts nominated by the State Government;
(f)	One member of the Odisha Legislative Assembly nominated by the Speaker in consultation with the leader of the House and the leader of opposition;

After a long deliberation, it was resolved that President & Vice President are requested to request the concerned authorities of Govt. of Odisha to nominate the following members in Board of Governors as per GIET University Act 2018 along with Commissioner-cum-Secretary, Skill Development & Technical Education Dept.to act as ex-officio member.

(e)	Two experts nominated by the State
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	<b>Government;</b>
<b>(f)</b>	<b>One member of the Odisha Legislative Assembly nominated by the Speaker in consultation with the leader of the House and the leader of opposition;</b>

4. Vice President, placed before the Board of Governors that the following Authorities are constituted as per GIET University Act-2018(Odisha Act 23 of 2018) to be functioned from the appointed date of gazette notification by Govt. of Odisha In the Department of Skill Development and Technical Education.
- i. The Board of Governors
  - ii. The Board of Management
  - iii. Finance Committee
  - iv. Academic Council
  - v. The Board of Studies
5. Similarly to start with the following schools may be established to run B.Tech, M.Tech, MBA, BBA, M.Sc courses, MCA , MA etc.
- a. School of Engineering & Technology: B.Tech , M.Tech & MCA
  - b. School of Management: MBA & BBA
  - c. School of Agriculture : B.Sc(Ag)
  - d. School of Science: M.Sc Courses
  - e. School of Social Studies & Humanities: M.A courses
6. He further informed that the University is eligible to conduct Ph.D programmes for all courses where the PG Programmes already running.

Further resolved that the Ph.D Programmes be conducted on all available P.G.Programmes.

After a long deliberation it was resolved that

7. The following schools be established to run B.Tech, M.Tech, MBA, BBA, M.Sc courses, MCA , MA etc.
- a. School of Engineering & Technology: B.Tech ,M.Tech & MCA
  - b. School of Management: MBA & BBA
  - c. School of Agriculture : B.Sc(Ag)
  - d. School of Science: M.Sc Courses
  - e. School of Social Studies & Humanities: M.A courses
8. Further resolved that the following members are nominated as Board of Management of GIET University vide Sub Section (1) (a)(b)(c)(d)(e) of Section 23 of Chapter IV of GIET University Act-2018(Odisha Act 23 of 2018)

a)	The Vice-Chancellor of the University	Vice Chancellor Ex-officio Chairman
b)	The Registrar of the University	Dr. N. V. J. Rao Ex-officio Secretary
c)	The Finance Officer of the University	Sri. Sanat Kumar Patnaik
d)	Two members of the Board of Governors, nominated by the Sponsoring Body	1. Dr. S.P. Panda 2. Dr. C.D. Panda
e)	Three Deans of the University	1. Principal/Director, School of Engineering 2. Dean, School of Sciences 3. Dean, School of Management Studies



f)	Two Senior Professors of the University	1. Dean Academics
		2. Dean R&D

9. Further resolved that to run the activities of different schools, Dean or Principal are to be appointed for its smooth function.

The Registrar informed the Board of Governors that for smooth and effective functioning of different activities the following authorities are to be appointed to carry out the different duties & functions.

- Dean Academics
- Controller of Examination
- Dean/Director, R&D
- Director/ Professor i/c, Admission

After a long deliberation it was resolved that

President & Vice-President are requested to take necessary steps for appointment of following officers for smooth & effective functioning of the University activities.

- Dean Academics
- Controller of Examination
- Dean/Director, R&D
- Director/ Professor i/c, Admission

10. President suggested that the following members to be nominated by the Board of Governors under sub section (1)(a)(b)(c)(d) of section 26 of chapter IV of GIET University Act-2018(Odisha Act 23 of 2018) of Finance Committee where Vice Chancellor of the University shall be the Ex officio Chairman, Registrar of the University Ex officio Secretary and Finance officer is the member.

a)	The Vice-Chancellor of the University	Ex-officio Chairman
b)	The Registrar of the University who shall be the	Dr. N. V. J. Rao Ex-officio Secretary
c)	The Finance Officer.	Mr. Sanat Patnaik C.A, Bhubaneswar
d)	Such other members as may be nominated by the Board of Governors.	Dr.S.P.Panda, President GIET University
		Dr.C.D.Panda, Vice President GIET University
		Dr. Jagadish Panda, Director General
		Mr. Sarat Kumar Panda, Accounts Officer

After a lengthy discussion it was resolved that

The Finance Committee under subsection (1)(a)(b)(c)(d) of section 26 of chapter IV of GIET University Act-2018(Odisha Act 23 of 2018) is hereby constituted with the following members.

a)	The Vice-Chancellor of the University	Ex-officio Chairman
b)	The Registrar of the University who shall be the	Dr. N. V. J. Rao Ex-officio Secretary
c)	The Finance Officer.	Mr. Sanat Patnaik



		C.A, Bhubaneswar
		Dr.S.P.Panda, President GIET University
		Dr.C.D.Panda, Vice President GIET University
		Dr. Jagadish Panda, Director General
		Mr. Sarat Kumar Panda, Accounts Officer
d)	Such other members as may be nominated by the Board of Governors.	

11. Vice Chancellor (I/c) brought to the notice of Board of Governors that for smooth and effective functioning of all Academic, Administrative and R&D activities, Academic Council is to be constituted under sub section (1)(a)(b)(c) of section 24 of chapter-IV of GIET University Act-2018(Odisha Act 23 of 2018) consisting of academic & industry both from Internal & external member.

Similarly he suggested to constitute Board of Studies committees for all departments under subsection (1)(2) of section 25 of chapter IV of GIET University Act-2018(Odisha Act 23 of 2018).

After a long deliberation it was resolved that

The Vice Chancellor & Registrar are requested to consult with eminent experts both Academic & industry to act as members in Academic Council & Board of Studies.

Further resolved that

They are requested to finalize the members of both Academic Council & Board of Studies within two weeks and submit the list of experts to act as members in Academic Council & Board of Studies before the Board of Management for necessary approval.

As per GIET University Act-2018 (Odisha Act 23 of 2018) the term of office of all the members other than the Ex officio member shall be 3 years

12. The Vice President of the University placed before the Board of Governors, the Budget for the financial year 2019-20 for approval.

After a long deliberation it was resolved that

The Budget prepared and placed for the financial year 2019-20 by Vice President is hereby approved.

13. Vice Chancellor brought to the notice that in order to carryout Academic, R&D and PhD course work, we need to appoint, professors immediately who have research bent of mind to take the University at par with the best University of the Nation.



After a long deliberation, it was resolved that

The Vice Chancellor & the Registrar are requested to recommend for appointment of different officers and also research Professors to carryout Academic, R&D and Ph.D activities at par with best University of the Nation as per UGC Norms.

As there is no other agenda the meeting was ended with a vote of thanks to the Chair.



  
President 4-1-2019

President  
GIET University.  
Gunupur