



GIET UNIVERSITY
GUNUPUR-765022 ,Dist: Rayagada,Odisha

NOTICE

A meeting of the Board of Management , GIET University, Gunupur will be held on 19.01.2019 in the conference hall of GIET University, Gunupur at about 11.00 A.M.. All the members are requested to make it convenient to attend the meeting.


Registrar

GIET University, GUNUPUR





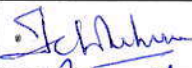
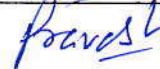


Agenda of the Meeting:

1. Appointment of different authorities constituted as per GIET University Act-2018.
2. Establishment of schools to run various courses
3. Discuss about Ph.D Programme.
4. List of Board of Management
5. Appointment of different authorities to carryout the different duties and functions.
6. Nomination of members of financial committee
7. Constitution of Academic Council
8. Constitution of Board of Studies
9. Discuss about policy decision & different purchases in the absence of Board of Governors
10. Budget for the financial year 2019-20 for approval
11. Appointment of Professors in order to carryout Academic, R&D and Ph.D course works.
12. Discuss various matter relating to admission, increase of intake, commencement of new courses etc.
13. Any other matter with the permission of the chair.



GIET UNIVERSITY
GUNUPUR-765022 ,Dist: Rayagada,Odisha

MEMBERS PRESENT

Sl No	Name/Designation		Signature
1	Vice Chancellor ,Ex-officio Chairman	Chairman	
2	Dr. N. V. J. Rao, Ex-officio Secretary	Secretary	
3	Sri. Sanat Kumar Patnaik	Finance Officer	
4	Dr. Satya Prakash Panda	Member	
5	Dr. Chandra Dhvaj. Panda	Member	
6	Principal/Director, School of Engineering	Member	
7	Dean, School of Sciences	Member	
8	Dean, School of Management Studies	Member	
9	Dean Academics	Member	
10	Dean R&D	Member	

Minutes of the First Meeting of Board of Management of GIET University, Gunupur was held at conference Hall on 19.01.2019 at 11.00 A.M.

The following Board of Management were present vide Sub Section (1) (a)(b)(c)(d)(e) of Section 23 of Chapter IV of GIET University Act-2018(Odisha Act 23 of 2018)

a)	The Vice-Chancellor of the University	Vice Chancellor Ex-officio Chairman
b)	The Registrar of the University	Dr. N. V. J. Rao Ex-officio Secretary
c)	The Finance Officer of the University	Sri. Sanat Kumar Patnaik
d)	Two members of the Board of Governors, nominated by the Sponsoring Body	1. Dr. S.P. Panda 2. Dr. C.D. Panda
e)	Three Deans of the University	1. Principal/Director, School of Engineering 2. Dean, School of Sciences 3. Dean, School of Management Studies
f)	Two Senior Professors of the University	1. Dean Academics 2. Dean R&D

Vice Chancellor presided over the meeting

At the outset, the Vice Chancellor welcomed all the members of Board of Management of GIET University for its first meeting. Expect the co-operation in different policy decisions for the betterment of the University.

- I. Vice President, placed before the Board of Management that the following Authorities are constituted as per GIET University Act-2018(Odisha Act 23 of 2018) to be functioned from the appointed date of gazette notification by Govt. of Odisha in the Department of Skill Development and Technical Education.
 - i. The Board of Governors
 - ii. The Board of Management
 - iii. Finance Committee
 - iv. Academic Council
 - v. The Board of Studies
- II. Similarly to start with the following schools may be established to run B.Tech, M.Tech, MBA, BBA, M.Sc courses, MCA, MA etc.
 - a. School of Engineering & Technology: B.Tech, M.Tech & MCA
 - b. School of Management: MBA & BBA
 - c. School of Agriculture : B.Sc(Ag)
 - d. School of Science: M.Sc Courses
 - e. School of Social Studies & Humanities: M.A courses
- III. He further informed that the University is eligible to conduct Ph.D programmes for all courses where the PG Programmes already running.

Further resolved that the Ph.D Programmes be conducted on all available P.G.Programmes.

After a long deliberation it was resolved that

The following schools be established to run B.Tech, M.Tech, MBA, BBA, M.Sc courses, MCA, MA etc.

- a. School of Engineering & Technology: B.Tech , M.Tech & MCA
- b. School of Management: MBA & BBA
- c. School of Agriculture : B.Sc(Ag)
- d. School of Science: M.Sc Courses
- e. School of Social Studies & Humanities: M.A courses

IV. Further resolved that the following members are nominated as Board of Management of GIET University vide Sub Section (1) (a)(b)(c)(d)(e) of Section 23 of Chapter IV of GIET University Act-2018(Odisha Act 23 of 2018)

a)	The Vice-Chancellor of the University	Vice Chancellor Ex-officio Chairman
b)	The Registrar of the University	Dr. N. V. J. Rao Ex-officio Secretary
c)	The Finance Officer of the University	Sri. Sanat Kumar Patnaik
d)	Two members of the Board of Governors, nominated by the Sponsoring Body	1. Dr. S.P. Panda 2. Dr. C.D. Panda
e)	Three Deans of the University	1. Principal/Director, School of Engineering 2. Dean, School of Sciences 3. Dean, School of Management Studies
f)	Two Senior Professors of the University	1. Dean Academics 2. Dean R&D

Further resolved that to run the activities of different schools, Dean or Principal are to be appointed for its smooth function.

- V. The Registrar informed the Board of Management that for smooth and effective functioning of different activities the following authorities are to be appointed to carryout the different duties & functions.
- a. Dean Academics
 - b. Controller of Examination
 - c. Dean/Director, R&D
 - d. Director/ Professor i/c, Admission

After a long deliberation it was resolved that

President & Vice-President are requested to take necessary steps for appointment of following officers for smooth & effective functioning of the University activities.

- a. Dean Academics
- b. Controller of Examination
- c. Dean/Director, R&D
- d. Director/ Professor i/c, Admission

- VI. President suggested that the following members to be nominated by the Board of Governors under sub section (1)(a)(b)(c)(d) of section 26 of chapter IV of GIET University Act-2018(Odisha Act 23 of 2018) of Finance Committee where Vice Chancellor of the University shall be the Ex officio Chairman, Registrar of the University Ex officio Secretary and Finance officer is the member.

a)	The Vice-Chancellor of the University	Ex-officio Chairman
b)	The Registrar of the University who shall be the	Dr. N. V. J. Rao Ex-officio Secretary
c)	The Finance Officer.	Mr. Sanat Patnaik C.A, Bhubaneswar
d)	Such other members as may be nominated by the Board of Governors.	Dr.S.P.Panda, President GIET University
		Dr.C.D.Panda, Vice President GIET University
		Dr. Jagadish Panda, Director General
		Mr. Sarat Kumar Panda, Accounts Officer

After a lengthy discussion it was resolved that

The Finance Committee under subsection (1)(a)(b)(c)(d) of section 26 of chapter IV of GIET University Act-2018(Odisha Act 23 of 2018) is hereby constituted with the following members.

a)	The Vice-Chancellor of the University	Ex-officio Chairman
b)	The Registrar of the University who shall be the	Dr. N. V. J. Rao Ex-officio Secretary
c)	The Finance Officer.	Mr. Sanat Patnaik C.A, Bhubaneswar
d)	Such other members as may be nominated by the Board of Governors.	Dr.S.P.Panda, President GIET University
		Dr.C.D.Panda, Vice President GIET University
		Dr. Jagadish Panda, Director General
		Mr. Sarat Kumar Panda, Accounts Officer

- VII. Vice Chancellor (i/c) brought to the notice of Board of Management that for smooth and effective functioning of all academic, administrative and R&D activities, Academic Council is to be constituted under sub section (1)(a)(b)(c) of section 24 of chapter-IV of GIET University Act-2018(Odisha Act 23 of 2018) consisting of academic & industry both from Internal & external member.
- VIII. Similarly he suggested to constitute Board of Studies committees for all departments under subsection (1)(2) of section 25 of chapter IV of GIET University Act-2018(Odisha Act 23 of 2018).

After a long deliberation it was resolved that

The Vice Chancellor & Registrar are requested to consult with eminent experts both Academic & industry to act as members in Academic Council & Board of Studies.

Further resolved that

They are requested to finalize the members of both Academic Council & Board of Studies within two weeks and submit the list of experts to act as members in Academic Council & Board of Studies before the Board of Management for necessary approval.

As per GIET University Act-2018 (Odisha Act 23 of 2018) the term of office of all the members other than the Ex officio member shall be 3 years

- IX. Sri Sanat Patnaik, Finance Expert brought to the notice of the Board of Governors, the difficulties facing with, in absence of Board of Governors taking up different purchases and policy decisions.

After a long deliberation & also the opine of all the members, it was resolved that

The President & Vice-President are empowered to carryout any policy decision including finance related matters, Academics, Administrative and R&D matters in absence of Board of Governors but before Board of Management . However they are advised to put up all the decisions taken in their absence, before Board of Governors for perusal & ratification when it sits.

- X. The Vice President of the University placed before the Board of Governors, the Budget for the financial year 2019-20 for approval.

After a long deliberation it was resolved that

The Budget prepared and placed for the financial year 2019-20 by Vice President is here by approved.

- XI. Vice Chancellor brought to the notice that in order to carryout Academic, R&D and PhD course work, we need to appoint, professors immediately who have research bent of mind to take the University at par with best University of the Nation as per UGC Norms.

After a long deliberation, it was resolved that

The Vice Chancellor & the Registrar are requested to recommend for appointment of different officers, Professors and also research Professors to carryout Academic, R&D and Ph.D activities at par with best University of the Nation.

- XII. President informed the Board of Governors that in order to improve the admission figures the following courses may be applied to AICTE with an intake mentioned against each as new programs under GIET University for B.Tech & M.Tech, MBA & MCA.

SL. No.	Level of Course	Name of the Course	Intake Applied
1	UG	AERO SPACE ENGINEERING	60
2	UG	MECHANICAL ENGINEERING	120
3	UG	COMPUTER SCIENCE & ENGINEERING	300
4	UG	COMPUTER SCIENCE & TECHNOLOGY	60
5	UG	ELECTRONICS & COMMUNICATION ENGINEERING	180
6	UG	CIVIL ENGINEERING	60
7	UG	CONSTRUCTION TECHNOLOGY AND MANAGEMENT	60
8	UG	CHEMICAL ENGINEERING	30
9	UG	PETROCHEM AND PETROLEUM REFINERY ENGINEERING	30
10	UG	BIOTECHNOLOGY	30
11	UG	FOOD ENGINEERING AND TECHNOLOGY	30
12	UG	ROBOTICS AND AUTOMATION	60
13	UG	ELECTRICAL ENGINEERING	60
14	UG	AGRICULTURAL ENGINEERING	60
15	UG	ELECTRICAL AND ELECTRONICS ENGINEERING	60

16	UG	ELECTRONICS & COMPUTER SCIENCE	60
17	PG	HEAT POWER AND THERMAL ENGINEERING	18
18	PG	MACHINE DESIGN	18
19	PG	COMPUTER SCIENCE & ENGINEERING	18
20	PG	STRUCTURAL ENGINEERING	18
21	PG	POWER ELECTRONICS ENGINEERING	18
22	PG	ELECTRONICS & COMMUNICATION ENGINEERING	18
23	PG	CHEMICAL ENGINEERING	18
24	PG	BIOTECHNOLOGY	18
25	PG	MANUFACTURING TECHNOLOGY	18
26	PG	MASTER OF COMPUTER APPLICATIONS	60
27	PG	MASTER IN BUSINESS ADMINISTRATION(GENERAL MANAGEMENT)	120

After a short discussion it was resolved that

the proposal submitted by the President for improvement of admission figure is hereby approved.

He is requested to take steps for submission of proposal to AICTE for the academic session 2019-20 under GIET University banner for the above programs.

Further Resolved that

The following courses for other schools shall also be commenced from the academic session 2019-20 for which adequate facilities are available.

He further informed the members that

In order to make the following courses financially viable, it is high time to increase the intake capacity as mentioned against each course to make the different courses self-sustainable.

Sl No	Level of Courses	Name of the Courses	Present Intake	Proposed Intake
01	PG	M.Sc Mathematics	30	30
02	PG	M.Sc Biotechnology	60	30
03	PG	M.Sc Life Science	16	32
04	PG	M.Sc Chemistry	16	32
05	PG	M.Sc Physics	16	32
06	PG	M.A in English	-	16
07	UG	B.Sc (Hons) Agriculture	60	180
08	UG	Bachelor of Business Administration (BBA)	60	60

After a long a deliberation, it was resolved that the above mentioned courses with the proposed intake to make the institute financially viable and also self-sustainable of different schools under GIET University is hereby approved.

As there is no other agenda the meeting was ended with a vote of thanks to the Chair.


Vice-Chancellor
GIET University
Gunupur