



GIET UNIVERSITY, GUNUPUR

Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

Usage policy for various facilities:

Each of the laboratories, sports, library facilities and computer canters has a log book to maintain the usage record of the facilities. However, in order to use the central facilities like seminar halls and Mega auditorium, the users need to send a request to Registrar in writing.

The Sports Department in addition to the usage record register, also rolls out an activity calendar for various sports competitions. By proper management, a maximum utilization of all facilities is ensured.

Physical Infrastructure (including civil/electrical/furniture/RO water/ACs/Fire Fighting):

The University has a dedicated team of (30) masons, plumbers, electricians, carpenters, painter, welder, AC technicians etc. to take care of every maintenance work, as and when required. During the lean teaching period an exhaustive audit of the complete infrastructure is done and team takes care of the small repairs. However, for bigger assignments the job is outsourced. The whitewash and painting of the outside walls of the blocks and inside classrooms is undertaken every year. Preventive maintenance is deployed to keep the downtime to a bare minimum.

Housekeeping:

A team of (25) housekeeping staff ensures that the corridors, stairs, walkways and common areas are dust and garbage free. The washrooms, classrooms, laboratories and staffrooms are cleaned on daily basis at top priority.

Computing, Network, Surveillance and AV facilities:

A dedicated central hard ware team of technicians exists in the campus. The complaints received through mobiles/ in-person or complaint registers are taken care by the technicians. The computers/laptops are repaired/ replaced/ upgraded as per the requirements. The video projection/Audio system available in the classrooms, seminar halls and labs are maintained by CSIT department itself. This is ensured as a top most priority that internet availability is sustained 24 x 7 round the year with 1.5 Gbps Bandwidth Campus wide Wi-Fi access Points.

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Laboratory/Workshop equipment:

The equipment, machinery, apparatus etc. are maintained by the respective Lab In-charges under the advice of concerned HODs. Systematic disposal of waste of all types, such as bio-degradable chemical and e-waste is done as per procedures. We obtain Biodegradable pollution certificate from the state pollution control department.

Sports Facilities:

The University offers very impressive set of facilities for cricket, volley ball, basketball, gymnastic, TT, chess, shooting and other indoor games etc. Separate adequate funds are available for purchase of sports items and their maintenance purpose. Highly qualified & international level Sports coaches of various games, working under sports Officer, are available to guide/coach the students and regularly organizing the sports event in the college campus. New sports facilities are continuously being added on regular basis. At present indoor stadium is being developed.

Vehicles and Transport:

A separate transport department is detailed for taking care of buses and their maintenance on daily, weekly, monthly, quarterly, half yearly & yearly basis. The University has adequate buses to facilitate student and staff, covering all the routes in Gunupur. Two ambulances is available in University for students and faculty at the time (24 X 7) hours of emergency. Transport Manager is responsible for taking care of schedule, routes and staff with the help of supervisors including training.

Horticulture:

A team of (15) gardeners look after the well-manicured lawns and behavioural counselling and plants in the campus. The University regularly receives top honours in various horticulture competitions.

Roof-top Solar system:

The University has 250 kWp roof-top solar system installed and maintained by the Department Electrical Engineerig.


Registrar