



OFFICE OF THE REGISTRAR
GIET UNIVERSITY, GUNUPUR-765022, ODISHA

No 2172 /GIETU/2022

Date:- 15-07-2022

Alumni Association
(Academic Year 2022-2023)

Sl. No.	Name	Designation	Position
1.	Dr.Kali Charana Rath	Assoc. Prof., MECH,SOET	Convener
2.	Dr. Brojo Kishore Mishra	Prof., CSE,SOET	Co-Convener
3.	Mr. D.Anil Kumar	Assoc. Prof., CSE,SOET	Co-Convener
4.	Mrs.Sarita Rani Satpathy	Alumni Officer	Co-Convener
5.	Mr.G.K Mohanta	Asst.Prof, ME. SOET	Member
6.	Mr. Balaram Das	Asst.Prof, EEE. SOET	Member
7.	Ms. Suman Mishra	Asst.Prof, CHEM, SOET	Member
8.	Mr. Ranjit Pattnaik	Asst.Prof, CSE, SOET	Member
9.	Mr. B.Rabi Prasad	Associate Professor, BT, SOET	Member
10.	Ms.Niharika Patel	Asst.Prof, CIVIL, SOET	Member
11.	Mrs. N.Sowmya	Asst.Prof, ECE. SOET	Member
12.	Mr. Debasish Mohapatro	Asst.Prof,School of Management Studies	Member
13.	Ms Shushree Pratikshya Rani	Asst.Prof,School of Agriculture	Member
14.	Mr Pavan Kumar	Asst.Prof,School of Agriculture	Member
15.	Dr. V.Ganesh	Asst.Prof,School of Sciences	Member

M. G. Das
13/7/2022

REGISTRAR

GIET ,University Gunupur

Copy to

1. Director General / Vice Chancellor for kind Information
2. Deputy Registrar / Dean School of Engineering & Technology / Dean Academics / Dean R & D / Dean (School of Agriculture) / Dean (School of Management Studies) / HOD (School of Management Studies) / HOD (School of Sciences) / Admin. officer- School of Agriculture / Controller of Examination / Head of all departments / HR Officer / Dean of Admission / Head -Digital Marketing / Prof I/C T & P / Convener of Examinations / IQAC / E Class / Chief Librarian / Account officer / Audit officer / Central Office / Security Officer / Sports Officer / PRO / Admission Officer (Foreign Nationals) / Manager- Facilities / Warden Town & Campus Control Room / Hardware Section / Manager Canteen / Manager Catering / Dispensary and all concerned for information.
3. Persons concerned for information / Personal file for record.

M. G. Das
13/7/2022

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GIET ,University Gunupur

Responsibility Area – Alumni Association
Academic Year: 2022-23

1. Maintain the entire Alumni database batch wise/ Branch wise in regular basis.
2. Developing Alumni relations, keeping their records, updation in Alumni weblink on regular interval, in the University website.
3. Wishing the Alumni on their Birthday, Marriage Anniversary and other special occasions, as per the available database.
4. Inviting potential Alumni for sharing of technological Expertise / Latest happenings/ success stories with students and faculties.
5. Inviting technical / HR people through Alumni network for conduction of webinar / Seminar / Recruitment drive / Industrial Training at University.
6. Connecting Alumnus for Internship / Final placement opportunity.
7. Pursuing the Alumni to do their M.Tech / Ph.D at their Alma Mater.
8. Planning to organize mini Alumni Meet quarterly by inviting nearby Alumni.
9. Yearly, grand Alumni meet shall be planned and executed at different Alumni chapters.
Example: Bangalore, Pune, Hyderabad, Kolkata, Gujurat.
10. Preparing write ups of different events conducted for press release, posting them in different social media as well as with Alumni.
11. Alumni who are directly visiting to respective departments may be exposed to the Alumni officer for prospective discussion.
12. To expand our Alumni association reach larger.
13. Department wise Alumni representative may be selected, they may influence the best Alumni from Industry to be the part of BOS, Project evaluation , Conference member.
14. Month wise Alumni webinar may be conducted in respective department by joining hands with Alumni cell.
15. Internal Alumni association meeting should be conducted monthly to check out day to day activities.
16. Sending of Campus flash to individual Alumni.
17. Requesting Alumni to conduct alumni meet under the banner of Alma Mater individually at periodic interval.
18. Collecting the feedback data from all Alumni as specified in Google sheet to be shared once in a year.
19. Any other issues as directed by higher authority as and when required.


13/07/2022
Dr. Kali Charana Rath
Convener
Alumni Association


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